



Bend Elks Camp COVID-19 Communicable Disease Management Plan

Employees

- All employees will wear a facemask. CDC instructions on how to properly wear and remove cotton face masks are posted for information. Employees will be provided either single use or reusable three ply face masks.
- All employees will sanitize their hands before and as needed throughout their shift.
- Front desk employees will be provided a plexiglass barrier and will make best effort to stay behind when checking guests in due to less than 6ft distance of the counter.
- All employees will only work if they have negative responses to the following questions before each shift:
 - ◆ Do you have any of the following?
 - Fever
 - Shortness of breath
 - Cough
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell
 - ◆ Are you ill, or caring for someone who is ill?
 - If yes – In the two weeks before you felt sick, did you:
 - Have contact with someone diagnosed with COVID-19?
 - Live in or visit a place where COVID-19 is spreading?
- Employees will have their temperature taken at the start of every day. If an employee has a fever of 100.4 they will be sent home immediately.
- If an employee has symptoms of acute respiratory illness, they will notify the Bend Elks management immediately and stay home until they are free of fever, signs of a fever, and any other symptoms for at least 24 hours without the use of fever-reducing or other symptom-altering medicines (i.e. cough suppressants, fever reducers, etc.)
- Employees will monitor batting cage customers and campers to ensure that they do not develop COVID-19 symptoms while at the facility.

Campers

- Camp visitors will be encouraged to wear a facemask. Youth campers are not required to wear a facemask.
- Campers who have not been quarantining together are asked to stay 6 feet away from each other at all times and not share personal equipment.
- Campers are encouraged to bring their own filled water bottle with them to the facility.
- Front desk employees will ask all campers and visitors health screening questions each day and they must answer the questions honestly. All campers will also have their temperature taken at the start of every day.
 - ◆ Ask all customers:
 - Have you had a new or worsening cough?
 - Have you had a fever?
 - Have you had shortness of breath?
 - Have you been in close contact with anyone with these symptoms or anyone who has been diagnosed with COVID-19 in the past 14 days?
 - ◆ If a customer answers “yes” to any of the screening questions, ask them (and anyone else in their household) to return home and wait to return until all symptoms, including fever, have been resolved for at least 72 hours without medication, or at least 14 days after contact with a person with a cough, fever, or diagnosed with COVID-19.

Facility

- Site Capacity: 97,818 square feet baseball field/75 square feet per person = Maximum capacity of 1,304 people. Actual Capacity: 50 campers in 5 stable groups of 10.
- The Bend Fieldhouse and Vince Genna Stadium will have all major touchpoints (door handles, light switches, check in counter, etc.) sanitized every night and throughout the day.
- Water fountain will only be allowed for water bottle refill use.
- Bathrooms have every other sink and urinal closed and will be cleaned and restocked twice a day.
- Signs have been placed throughout the facility listing COVID-19 symptoms and encouraging physical distancing.
- A one-way traffic flow has been established to enter and leave the facility. This flow is marked with tape on the ground as well as 6 feet markings for checking in and hand washing.

Youth Camp Set Up

- All campers will require a reservation to attend any youth camps to ensure the camps do not exceed a safe capacity with proper social distancing.
- When registering for camp, customers will have to fill out each participant's information for contact tracing needs (name, parent/guardian name if under 18, birth date, contact phone number, contact email). Through the registration, we will be able to track the date and time they are in the facility. Notes will be kept each day of all participants and if anyone is not at camp on a particular day.

- Campers will check in the Bend Fieldhouse to allow for proper social distancing if there is a wait. When checking in, they will be asked health screening questions. Campers will then have their temperature taken and then ushered to a handwashing station before going to the field for camp. If they have a temperature of 100.4 or higher, they will be asked to go home.
 - ◆ Any camper exhibiting or reporting any of the symptoms will be asked to remain home for at least 10 days after illness onset and until 72 hours after the fever is gone, without use of fever reducing medicine, and COVID-19 symptoms are improving.
- A one-way direction of flow through check in will be provided and made clear for campers and parents/guardians.
- Visitors will be asked to wear facemasks and are required to stay 6 feet from all other campers, visitors, or staff members that are not in their household.
- Campers will be kept in groups of maximum 10 participants. This number could go up through the summer based on guidance given by state and local governments and Bend Parks & Recreation.
 - ◆ This group will stay stable throughout the week with the same campers and staff members.
 - ◆ Each group will have their own set of equipment to be used throughout the day. Only their group will use this equipment and it will be sanitized at the end of each day.
 - ◆ A head camp instructor will be able to float between stable groups with hand sanitizing between groups.
 - ◆ Campers will be encouraged to limit contact and maintain social distancing even within the groups of 10.
 - ◆ This group of 10 will be kept stable throughout the camp.
- Signage is located throughout the facility encouraging social distancing, proper handwashing, and COVID-19 symptoms.